Self Employed Worker Agreement

1 This agreement is between…
1.1 The organisation: The Denby Dale Centre
1.2 The self employed worker:
1.3 Role type:

2 I accept the position of self employed worker, and role type above.
2.1 I agree to, when working for The Denby Dale Centre, work in a professional manner, with good and clear communication with staff and customers, and will work to the best of my own abilities.

3 I understand that I may be called upon at short notice as dictated by the business to provide a professional service.
3.1 Although the majority of the work requested will be during normal office hours, the nature of the business may require work to be undertaken outside of these hours, and on occasions un-sociable hours may be requested.
3.2 As a self employed worker, I understand that I am not entitled to overtime, holiday entitlement, sick entitlement or compassionate leave entitlement.
3.3 As a self employed worker, we understand that you may select someone to act on your behalf should you become unavailable to work. This will be accepted on the condition that that person is registered with the Denby Dale Centre in accordance with our safeguarding and other driving license monitoring guidelines.
3.4 I will notify the organisation if I am unable to attend work, and whether I am sending a registered representative in my place.

4 As a self employed worker, it is expected that you hold Public Liability Insurance.
4.1 I accept responsibility to put right any damage or repair caused by my actions or delegates actions.
4.2 If I drive a fleet vehicle, I accept that I will be liable for all insurance excesses.

5 I accept that the Denby Dale Centre is under no obligation to give me work and there will be no minimum amount of work guaranteed for me.

6 I am not bound to work exclusively for The Denby Dale Centre, however, when performing work for them I will not promote any other company for whom I also may work, nor will I give negative comment about them to the client.

7 At the end of working for the Denby Dale Centre or at the termination of this agreement, I will return any materials owned by the Denby Dale Centre to them.
7.1 I will provide materials that I will need to undertake my work as a self employed worker. This may include PPE (for drivers a High Vis vest/jacket) or technology.
7.2 I accept that as an employed worker, I am not entitled to claiming for expenses including travel, accommodation, food/hospitality or equipment.
7.3 We accept that you will invoice the company the agreed fees for the work once a month for a complete calendar month, and within one calendar month of the month ending.
7.4 I agree to work on an hourly basis (to meet the flexible needs of this business) and my agreed rate of work is **£9.00** per hour.

8	Name	Signed	Date
8.1	Self Employed Worker	.....	.....
8.2	Company Representative	Paul Jones	.....

Charity 1118128, Company 5507412 (registered in England, limited by guarantee)